



701 Olson Drive, Suite 101, Papillion, NE 68046 | 402-339-4334 | FAX 402-339-4235

**Board of Health Meeting Minutes
February 26, 2024**

President, Dr. Brandon Grimm, called the meeting to order at 5:30 p.m., at the Sarpy/Cass Health Department office, located at 701 Olson Dr., Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call States as follows: Angi Burmeister – present; Autumn Sky Burns – present; Connie Daniel – present; Dr. Brandon Grimm – present; Dr. Sharon Medcalf – present; Dr. Matt Neumann – present; Kathy Roehrig – present; Dale Sharpe – not present; Dr. James Watson - present.

Staff Present: Sarah Schram, Health Director; Jenny Steventon, Assistant Health Director; Erin Ponec, Acting Recorder

Guest(s) Present: Sam Singery, Eide Bailly

Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting unless an emergency arises.

Dr. Medcalf moved, seconded by Daniel, to approve the February 26, 2024, agenda. Roll call states as follows: Burmeister – aye; Burns – aye; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – aye; Roehrig – aye; Sharpe – not present; Dr. Watson – aye.

Approval of Meeting Minutes:

Dr. Medcalf moved, seconded by Danie, l to approve the January 22, 2023, minutes as submitted. Roll call states as follows: Burmeister – aye; Burns – aye; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – aye; Roehrig – aye; Sharpe – not present; Dr. Watson – aye.

Action Item: Discussion & Next Steps re: Cass County Location

A location has been found in Elmwood, NE (101 E D St). Asking price is \$245,000.

After discussion of the next steps and how Schram should proceed;

Roehrig moved, seconded by Dr. Watson to approve the building committee to make decisions on contractor; contingency within the offer and to make offer up to \$250,000 including all counters. Roll call states as follows: Burmeister – aye; Burns – aye; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – aye; Roehrig – aye; Sharpe – not present; Dr. Watson – aye.

Treasurer’s Report:

Dr. Neumann moved, seconded by Roehrig, to approve the Treasurer’s report. Roll call states as follows: Burmeister – aye; Burns – aye; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – aye; Roehrig – aye; Sharpe – not present; Dr. Watson – aye.

President’s Report:

Nothing to report

Director’s Report:

Attached

Other Business:

None

Standing Committee Reports:

Nomination Committee: Nothing to report

Finance Committee: Nothing to report

Policy Committee: Nothing to report

Personnel Committee: Nothing to report

Health Director Evaluation & Compensation: Nothing to report

Program Committee: Nothing to report

Medical Consultant's Report: Nothing to report

Executive Session: None

Next Meeting: March 25, 2024

Upcoming meeting schedule:

April 22, 2024

June 24, 2024

Adjournment:

Burns moved, seconded by Dr. Neumann to adjourn the meeting at 6:38 p.m. Roll call states as follows: Burmeister – aye; Burns – aye; Daniel – aye; Dr. Grimm – aye; Dr. Medcalf – aye; Dr. Neumann – aye; Roehrig – aye; Sharpe – not present; Dr. Watson – aye.

ATTEST:

Dr. Brandon Grimm, President
Sarpy/Cass Board of Health

Dr. Sharon Medcalf, Secretary
Sarpy/Cass Board of Health

SARPY/CASS

Health Department

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1. Legislative/Advocacy Update:

- a. Nebraska Association of Local Health Directors (NALHD) Advocacy
 - i. LB421 Update

2. Staffing Update:

- a. New Hire – Bilingual Peer Educator I – Casandra Jimenez
- b. Positions on Hold – Organizational Advancement Manager
- c. Open Positions – Public Health Nurse

3. Grant(s)/Contract(s)/Agreement(s) Update:

- a. Minority Health Initiative - \$352,413.75
- b. Direct Observation Therapy - TB - \$10,000
- c. Local Environmental Health – CDC Workforce/Capacity Building - \$61,019.40
- d. STI & HPV Awareness Campaign

4. Community Assessments:

- a. Minority Health Assessment
- b. 2024 Community Health Assessment – www.prcsurvey.com/begin/MetroOmaha2024

5. Cass County Building Update:

- a. Elmwood Location

Remaining FY24 BOH Meeting Schedule

March 25, 2024

April 22, 2024

June 24, 2024 *Vote for FY25 Officers

Fiscal Year 2024 Officers of the Board

Dr. Brandon Grimm- President

Autumn Sky-Burns – Vice President

Dr. Matt Neumann – Treasurer

Dr. Sharon Medcalf – Secretary